|  |  |  |
| --- | --- | --- |
| See the source image | Lake Pontchartrain Basin Restoration Program | FY 23-24  |

|  |  |
| --- | --- |
| **(1) Project Title:** |  |

|  |  |
| --- | --- |
| **(2) Organization Name:** |  |
| **Address:** |  | **Tax Identification Number (TIN)** |
|  | Street Suite/Room/Floor |  |
|  |  | **Unique Entity Identifier (UEI)** |
|  | City State Zip Code |  |

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| --- | --- |
| **(3) Project Leader Name:** |  |
| **Title:** |  | **Phone:** |  |
| **Email:** |  |

|  |
| --- |
| **(4) Entity Type:** |
|  | Federal |  | State |  | Regional |
|  | Parish/County |  | Municipality |  | Non-Profit |
|  | University |  | Other |  |
| *If “Other” was chosen for the entity type, please provide additional information about your entity:* |

|  |
| --- |
| **(5) Louisiana Parish / Mississippi County** *(Please indicate with an “X” in the box next to your selection):* |
| *Louisiana Parishes* |
|  | Ascension |  | St. James |  | East Baton Rouge |  | St. John the Baptist |
|  | Iberville |  | St. Tammany |  | Jefferson |  | Tangipahoa |
|  | Livingston |  | Washington |  | Plaquemines |  | St. Helena |
|  | St. Bernard |  | Orleans |  | St. Charles |  | East Feliciana |
| *Mississippi Counties* |
|  | Lincoln |  | Pike |  | Amite |  | Wilkinson |

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| **(6) Project Design (**Narrative Paragraph, describe how the project ties to the CCMP AND the new AIP; what the project is about; the ecological health problems and needs of the project; and the conditions of the communities, if appliable) |
|  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **(7) Project Period:** | *Start Date:* |  | *End Date:* |  |

|  |
| --- |
| **(8) Project Costs:** |
| *Federal Funds Requested* | **$** |  |
| *Non-Federal Match of 25%* | **$** |  |
| *Total Project Cost* | **$** |  |

|  |
| --- |
| **(9) Does Your Project Require a QAPP** *(primary or secondary)***?** |
|  | Yes |  | No |

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| --- |
| **(10) Project Goals & Objectives:** |
|  |

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| --- |
| **(11) Project Tasks** *(add rows as necessary)***:** |
| *Task #1* |  |
| *Task #2* |  |
| *Task #3* |  |

|  |
| --- |
| **(12) Link to** [**Powering the Great American Comeback**](https://www.epa.gov/newsreleases/epa-administrator-lee-zeldin-announces-epas-powering-great-american-comeback)*Does the project support EPA’s Pillar 1: Clean Air, Land, and Water for Every American?* |
|  | Yes |  | No |

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| --- |
| **(13) CMP/CHMP (CCMP) Primary Link***(CMP linked* [*here*](https://www.epa.gov/system/files/documents/2023-04/LPBF%20Comprehensive%20Management%20Plan%201995.pdf)*, and the CHMP is linked* [*here*](https://www.epa.gov/system/files/documents/2023-04/chmp-PRP_1.pdf)*. Please indicate with an “****X****” in the empty box next to your selection)****:***  |
|  | Sewerage |  | Stormwater Runoff |  | Agricultural Runoff |
|  | Habitat Restoration |  |

|  |
| --- |
| **(14) Does Your Project Have Multiple Ties to the CCMP?** |
|  | Yes |  | No |
| *If your project has multiple ties to the CCMP, please list them here using the choices in question #13:*  |

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| --- |
| **(15) Key Project Activity:** |
|  | Implementation\* |  | Monitoring |  | Planning |
|  | Education & Outreach |  | Design |  | Research |

*\*Examples of implementation may include habitat restoration, recreation projects, septic tank maintenance, or any type of construction project.*

|  |
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| **(16) Does Your Project Have Multiple Activities?** |
|  | Yes |  | No |
| *If your project has multiple activities, please list them here (using the choices from the previous options in question #15):*  |

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| --- |
| **(17) Annual Implementation Plan Primary Link - Water Quality, Habitat Restoration, Working Lands & Waters, and Resilient Communities (**does your project have multiple links to the AIP?**)** |
|  | Yes |  | No |
| *If so, what are they:* |
|  | Water Quality |  | Habitat Restoration |  | Working Lands |
|  | Working Waters |  | Resilient Communities |  |  |

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| --- |
| **(18) Project Scale** *(Please indicate with an “X” in the box next to your selection):* |
|  | Online / Web-based |  | County / Parish |  | Neighborhood |
|  | State |  | Regional |  | Municipal |
|  | Watershed |  |

|  |
| --- |
| **(19) Does the project promote resilience and mitigate the effects of environmental changes and/or extreme weather events?** |
|  | Yes |  | No |
| *If yes, please provide further explanation:*  |

|  |
| --- |
| **(20) Environmental Results (**anticipated project outputs and outcomes**):** |
|  |

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| --- |
| **(21) Does Your Project Work to Address Non-Point Source Pollution?** |
|  | Yes |  | No |
| *If your project works towards addressing any specific pollutants of concern, please list those here:* |

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| --- |
| **(22) Does Your Project Involve the Use of Green Infrastructure?** |
|  | Yes |  | No |
| *If applicable, please provide the number (#) of green infrastructure features your project is working with / to create:* |
| *If your project deals with green infrastructure, please provide some brief detail about what type (bioswales, raingardens, rainwater harvesting, etc.)* |
| *(optional\*) If applicable, gallons of water managed by green infrastructure features* |

|  |  |
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| **(23) If Applicable, provide a number of new or improved recreation opportunities implemented or planned for. *Note that actual and final numbers should be reported in semi-annual and final reports.*** |  |

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| --- | --- |
| **(24) If Applicable, provide a number of how many stakeholder education and outreach activities/events you intend on hosting. *Note that actual and final numbers should be reported in semi-annual and final reports.***  |  |

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| **(25) Does Your Project Collaborate with Any Partners?** |
|  | Yes |  | No |
| *If yes, please list those partners here:*  |

|  |
| --- |
| **(26) Does Your Project Work to Improve Critical Infrastructure?** |
|  | Yes |  | No |

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| --- |
| **(27) Does Your Project Work to Improve/Change Municipal Ordinances and/or Codes?** |
|  | Yes |  | No |

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| --- |
| **(28) Does Your Project Work to Conserve or Preserve Land? (**If yes, please elaborate on the restoration and management strategies that will be used and indicate whether the land will be accessible to the public for recreational use) *Note: Land purchases must be placed under conservation easements to be considered eligible.* |
|  | Yes |  | No |
|  |

**Note:** *For PRP funded projects involving environmental monitoring and data analysis, a trend analysis of environmental quality over time and/or identification of important findings and recommendations should be included in the subrecipient final project report.*

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| **(29) Project Location Overview** *(Narrative paragraph(s) describing history and environmental conditions of the project location, the suspected cause of the condition and how this project will contribute to improved water quality and habitat/coastal restoration as they relate to project need and relevancy)***:** |
|  |

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| **(30) Description of Project Category Activities** *(Narrative paragraph(s) describing what the project will include, links to the CCMP, projected outputs and outcomes, measurements for success, and how the project benefits any communities in the project area, if applicable. Repeat “Description of Project Category Activities” as many times as needed.)***In this section the applicant must clearly tie their project activities (identified in question #15) to projected outputs and outcomes, and provide associated measurements for tracking success** |
|  |

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| **(31) Project Location Information:**  |
| *Latitude & Longitude Coordinates (in decimal degrees) – approximate middle point of the project:** *Example: 29.979914 X, -89.865274*
* *Optionally, you may provide maps to help supplement, but it cannot take the place of providing coordinates.*
* *Optionally, if this is a capital improvement project, please “consider” identifying area served and number of addresses who will be positively impacted by the project, including any major roads or intersections.*
	+ If your project deals with multiple latitude and longitude coordinate locations, please provide those in a separate table or spreadsheet (not a photograph or scanned image of one)
 |
|  |
| *If applicable, project’s physical address (ex. 111 Oak Tree Lane, New Orleans, LA ZIP):* |
|  |
| *Project Area (approximate area impacted, provide a quantitative analysis using acres:** *For Habitat Restoration Projects, please provide acres impacted.*
* *For Stream Restoration Projects, please provide linear feet.*
 |
|  |

|  |
| --- |
| **(32) Identify What Hydrological Unit Code (HUC) You Are In, Using Level 12 HUC Units***(Feel free to use the EPA’s How’s My Waterway website:* [*https://mywaterway.epa.gov/*](https://mywaterway.epa.gov/)*)*: |
| HUC 12 # |  |
| HUC Name: |  |

|  |
| --- |
| **(33) Does Project Area Include More than One HUC 12?** |
|  | Yes |  | No |
| *If yes, please list the HUCs digits here:*  |
| *If yes, please list the names here:* |

|  |
| --- |
| **(34) Are There Any Impaired Stream Segments in your HUC 12 Watershed?** *(Feel free to use the EPA’s How’s My Waterway website:* [*https://mywaterway.epa.gov/*](https://mywaterway.epa.gov/)*)*: |
|  | Yes |  | No |
| *If applicable, list any impaired stream segments your project is working to improve:* |
| *If applicable, list any segments ID your project is working to improve:* |

|  |
| --- |
| **(35) What Level 3 Eco Region is the Project In?** *(all projects must answer what sub-region of the Basin they are in using level 3 eco-regions, feel free to use this EPA resource about eco-regions on their website at* [*https://www.epa.gov/eco-research/level-iii-and-iv-ecoregions-state*](https://www.epa.gov/eco-research/level-iii-and-iv-ecoregions-state)*):* |
|  |

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| --- |
| **(36) What Level 4 Eco Region is the Project In?** *(applicable if project is working with vegetation, ex. habitat restoration or green infrastructure projects, feel free to use this EPA resource about eco-regions on their website at* [*https://www.epa.gov/eco-research/level-iii-and-iv-ecoregions-state*](https://www.epa.gov/eco-research/level-iii-and-iv-ecoregions-state)*):* |
|  |

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| --- |
| **(37) Is Your Project Within a Special Flood Hazard Area?** *(visit FEMAs Flood Map Service Center’s Interactive Map at* [*https://msc.fema.gov/portal/home*](https://msc.fema.gov/portal/home) *to help determine this):* |
|  | Yes |  | No |
| *If applicable, please list which special flood hazard areas are present (ex. 100-year flood, 500-year flood, protected by levee, etc.):*  |

|  |
| --- |
| **(38) Tasks, Objectives, Subtasks, Schedules, Deliverables, and Estimated Costs***(This section may be adjusted and task tables can be added/removed as necessary)* |

|  |  |  |  |
| --- | --- | --- | --- |
| **Task #:** | **1** | **Task Name:** |  |
| **Task Budget:** |
| *Federal Cost:* |  | *Non-Federal Match:* |  | *Total:* |  |
| **Objective** *(briefly describe the objective of THIS task)*: |
|  |
| **Subtasks** *(repeat as necessary)***:** |
| *Subtask 1.1* |  |
| *Subtask 1.2* |  |
| *Subtask 1.3* |  |
| **Deliverables** *(repeat as necessary)***:** |
| *Deliverable for Subtask 1.1* |  |
| *Deliverable for Subtask 1.2* |  |
| *Deliverable for Subtask 1.3* |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Task #:** | **2** | **Task Name:** |  |
| **Task Budget:** |
| *Federal Cost:* |  | *Non-Federal Match:* |  | *Total:* |  |
| **Objective** *(briefly describe the objective of THIS task)*: |
|  |
| **Subtasks** *(repeat as necessary)***:** |
| *Subtask 2.1* |  |
| *Subtask 2.2* |  |
| *Subtask 2.3* |  |
| **Deliverables** *(repeat as necessary)***:** |
| *Deliverable for Subtask 2.1* |  |
| *Deliverable for Subtask 2.2* |  |
| *Deliverable for Subtask 2.3* |  |

|  |
| --- |
|  **(39) Overall Summary of Tasks, Schedules, Outputs, and Deliverables***(Note: You may use the month after project initiation for start and completion dates)* |
| **Task** | **Subtask** | **Deliverable** | **Start Date** | **Completion Date** |
| **1** | **1.1** |  |  |  |
|  | **1.2** |  |  |  |
|  | **1.3** |  |  |  |
| **2** | **2.1** |  |  |  |
|  | **2.2** |  |  |  |
|  | **2.3** |  |  |  |

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| **(40) Coordination, Roles, and Responsibilities** *(if applicable, provide a narrative describing coordination with partners and each organization’s responsibilities. If any partners are identified in this section, include a letter of support from the partner)***:** |
|  |

|  |
| --- |
| **(41) Public Participation** *(if applicable)***:** |
|  |

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| --- |
| **(42) Project Personnel Justification Summary** *(Identify key personnel, their qualifications and experience. This can be provided in separate attachments, such as resumes/CVs, letters of recommendation, etc.)***:** |
|  |

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| --- |
| **(43) Past Performance in the PRP or Other Federal Assistance Agreements** *(brief narrative describing previous federal funding received and successfully applied by your organization, if applicable)***:** |
|  |

|  |
| --- |
| **(44) List of Appendices:** |
| Appendix 1 | Estimated Project Budget |
| Appendix 2 | Project Map |
| Appendix 3 | Project Pictures *(if applicable, for implementation projects, provide* before*,* during*, and* after *pictures with reports)* |
| Appendix 4 | Letters of Support (attach letters of support from other organizations or partners for the projects) |
| **(45) Literature Cited (if applicable):** |
| Include a formatted list of citations (using MLA, APA, or any professional formatting style). Also include the URL link to the article. This list should also include any referenced EPA resources.  |

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| --- |
| **APPENDIX 1: Estimated Project Budget** |
| You must provide a detailed cost justification for the estimated budget amounts reflected in workplan. This detailed information will enable the EPA project officer to perform the required analysis to determine if the costs are reasonable and necessary. You may use the following format or a format of your choice to provide this information.* *If Applicable, for projects that do education & outreach, please itemize each cost related to education & outreach separately, and provide a total amount allocated for education & outreach.*
 |

|  |
| --- |
| **Personnel** |
| **Staff Title** | **Salary** | **m / yrs** | **Cost** | **Federal** | **Non-Federal** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Personnel Subtotal** |  |  |  |
| **Fringe Benefits: Rate (%)** |  |  |  |
| **Total Personnel (including fringe)** |  |  |  |
| Please explain and justify why the need to allocate for that expense, respectively: |

|  |
| --- |
| **Travel** (Itemize each trip including airfare, hotel, per diem, mileage) |
| **Reason for Travel** | **Airfare** | **Hotel** | **Per Diem** | **Mileage** | **Total** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Total Travel** |  |
| Please explain and justify why the need to allocate for that expense, respectively: |

|  |
| --- |
| **Equipment** (List one piece of equipment per line. Cost must be greater than $5,000 per item; any ‘equipment’ less than $5,000 should be listed under supplies) |
| **Equipment** | **Total** |
|  |  |
|  |  |
| **Total Equipment** |  |
| Please explain and justify why the need to allocate for that expense, respectively: |

|  |
| --- |
| **Supplies** (Itemize supply list, i.e. 500 pens at $1 per pen equals $500) |
| **Supplies** | **Total** |
|  |  |
|  |  |
| **Total Supplies** |  |
| Please explain and justify why the need to allocate for that expense, respectively: |

|  |
| --- |
| **Contractual** (List contracts and associated costs) |
| **Contract** | **Total** |
|  |  |
|  |  |
| **Total Contractual** |  |
| Please explain and justify why the need to allocate for that expense, respectively: |

|  |
| --- |
| **Construction** (Construction MUST BE tied to the CWA Section 121 statute and will approved on a case-by-case basis) |
| **Construction** | **Total** |
|  |  |
|  |  |
| **Total Construction** |  |
| Please explain and justify why the need to allocate for that expense, respectively: |

|  |
| --- |
| **Other**  |
| **Other Items** | **Total** |
|  |  |
|  |  |
| **Total Other** |  |
| Please explain and justify why the need to allocate for that expense, respectively: |

|  |
| --- |
| **Total Estimated Project Budget** |
| **Total Direct Charges** |  |
| **Total Indirect Charges (Indirect Rate %)** |  |
| **Project Total** |  |